



Workplace Etiquette Workshop

By Careers and
Employability Centre



Date : 20 Mar 2020 (Fri)

Time : 16:00 – 17:30

Channel : Zoom

- Make a great first impression
- Build up a good image with proper business attire
- Equip with essential office etiquette
- Be familiar with email and telephone manner in workplace

Enquiries:
Mr. Timothy Or (3411 5489 / sce_cec@hkbu.edu.hk)